



Assam Rajiv Gandhi University of Cooperative Management

(A Govt. of Assam University)

Recognised by UGC and member of Association of Indian Universities

Basic Tiniali, Gadadhar Nagar, Joysagar, Sivasagar

Email: info.argucom@gmail.com

vc.argucom@gmail.com



APPLICATION FOR CAUTION MONEY

To,

The Registrar,

Assam Rajiv Gandhi University of Cooperative Management, Sivasagar.

Date: _____.

I, _____ hereby declare that all the necessary clearance have been obtained and as such collected all necessary educational certificates from the University. Copy of Consolidated Grade Sheet and Pass Certificate are attached herewith.

Therefore, I would request you to kindly release the Caution Money deposited in the University.

My Bank details for transferring the Caution Money is as follows:

Name of the Account Holder	Account No	Name of the Bank	IFSC	Bank Branch Name

Yours' faithfully

Signature: _____

Name: _____

Regn. No: _____

Programme Name: _____

Batch: _____

Phone & email: _____

FOR OFFICE USE:

Certified that _____, has cleared all the dues, details as below:

STATUS OF CLEARANCE	All Heads					
	Department	Hostel	Library	Lab	Fees	Examination
Cleared / Not Cleared →						
Signature →						

Approved/ Rejected to release the Caution Money:

(Finance & Accounts Officer)

(Registrar)